

Mutual Aid Box Alarm System – Illinois			
Communications – USE OF THE MABAS TELECOMMUNICATORS LIST SERVE			
Index # C-01-04.03	Adopted: 10/18/2006	Revised:	Page 1 of 2
Subject:	Use of the MABAS Telecommunicators List Serve		
Functional Area:	Communications		
Category:	Policy		
Approved :	MABAS Executive Board		



Purpose:

To clarify the general policies and procedures related to the use of the MABAS Telecommunicators' List Serve.

Responsibility:

This Advocacy Statement applies to all MABAS Divisions, member Departments and all telecommunicators that are involved in the handling of MABAS radio traffic.

Accountability:

Enforcement of this specific policy rests initially with the Co-Chairs of the MABAS Telecommunications, Communications, and Dispatch Centers committee, then the MABAS CEO, followed by the MABAS President, 1st Vice President and 2nd Vice President.

Reporting Requirement:

There is no routine reporting requirement for this policy.

Background:

The telecommunicators that support the MABAS activities have expressed a desire to have an electronic method to contact each other in a List Serve environment.

At the MABAS Telecommunicator's Conference in March 2006 MABAS acknowledged the request to set up a communications network for telecommunicators.

As a result the Communications Committee has developed this work plan to address the implementation and oversight of this electronic communications system.

Policy:

The MABAS Telecommunications, Communications and Dispatch Committee hereby establishes the following policy:

1. Membership

- 1.1 Membership in the List Serve shall be limited to Chief officers, Communications Supervisors and those telecommunicators that have involvement with the dispatching of MABAS alarms or equipment due to respond to the alarms.
- 1.2 The List Serve Moderator shall review all requests for membership.

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- 1.3 Those individuals that don't meet the requirements set forth in paragraph 4.1 will be notified that they are not eligible for membership.
- 1.4 All messages will be reviewed by the List Serve Moderator prior to it being posted on the List Serve.
- 1.5 The MABAS Telecommunicator List Serve Moderator is authorized to grant membership to the List Serve and is also empowered to remove individuals for violating these guidelines or otherwise abusing the List Serve.

2. List Serve Guidelines: The MABAS Telecommunications, Communications and Dispatch Committee establishes this set of guidelines for the use of the MABAS Telecommunicator List Serve:

- 2.1 Keep it Legal – do not distribute, or disseminate defamatory, infringing, obscene, or other unlawful material or information. Do not use the MABAS Telecommunicator List Serve to publish or post material protected by intellectual property laws, rights of privacy or publicity or any other applicable law unless you own or control the rights thereto or have received all necessary consents. Where quotes are used or references are made appropriate credit shall be given to the original author. MABAS is not responsible for any use of anything you say or post. All applicable federal, state and local laws apply.
- 2.2 It is the responsibility of the sender to, when appropriate; identify any restrictions on the distribution of information in the posting.
- 2.3 Do not post any materials (including software and other information) that could harm (or is designed to harm) other users' computers or would allow others to inappropriately access software or Web sites. MABAS does not allow posting or use of computer programs that contain destructive features such as: viruses, worms, Trojan Horses, or bots for the use of scrolling, showing multiple screens, and other activities that can be disruptive to online communication.
- 2.4 Do not use the MABAS Telecommunicator List Serve to threaten, harass or abuse others.
- 2.5 Refrain from all expressions that reflect negatively on yourself and others.
- 2.6 MABAS does not tolerate disruptive activity online, such as persistent off-topic comments and postings or statements that incite others to violate these guidelines or participate in illegal activities.
- 2.7 Falsely impersonating an MABAS Board Member, employee or any other person with the intent to mislead or cause harm to others is forbidden.
- 2.8 The MABAS Telecommunicator List Serve shall not be used as a forum to advertise or promote any products or services for sale or lease, etc. General discussions concerning actual experiences with a product or service are permitted.

Approved by the MABAS Executive Board on October 18, 2006.